

FORM D

[Rule 2]

PROPERTY MANAGER'S RETURN

(This form is to be submitted to the Director General on a quarterly basis by 14 January, April, July and October of each year.)

JPPH Code:

Quarter : January April July October Year :

(Please circle whichever is applicable)

Section A: Property Manager's Profile

A1 Name of Firm/Owner **A2** Address

A3 Tel. No : **A4** Fax No. :

Section B: Details of Property

B1 Name of Building	B2 Address
B3 Property Type	B4 No. of Floors
B5 Total Gross Floor Areasm/sf	B6 Total Net Floor Area sm/sf
B7 Date of Completion	
B8 Outgoings:	
Insurance: RMp.a.	Quit Rent: RMp.a.
Assessment: RMp.a.	Repairs & Maintenance: RM p.a.
Others: RM..... p.a.	

I certify that the above information/ details are correct.

Signature:

Official Seal/Stamp of Company/Organisation:

.....

Name:

Designation:

Date:

NOTE:

ANY PERSON WHO REFUSES TO SUBMIT THE REQUIRED INFORMATION WITHIN THE PRESCRIBED PERIOD OR WILFULLY SUPPLY ANY FALSE INFORMATION COMMITS AN OFFENCE UNDER SUBSECTION 6 (3) OF THE VALUERS, APPRAISERS AND ESTATE AGENTS ACT 1981 AND IS LIABLE ON CONVICTION TO A FINE NOT EXCEEDING TEN THOUSAND RINGGIT OR TO A TERM OF IMPRISONMENT NOT EXCEEDING THREE MONTHS OR TO BOTH.